



## Constituency Committee - Wirral West

<b>Date:</b>	Thursday, 16 July 2015
<b>Time:</b>	7.00 pm
<b>Venue:</b>	Holy Cross Church Community Hall, Church Lane, Woodchurch

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### AGENDA

**1. ELECTION OF CHAIR AND VICE-CHAIR**

Election of Committee Chair and Vice-Chair for the new Municipal Year.

**2. CHAIR'S OPENING REMARKS**

**3. MEMBERS' CODE OF CONDUCT - DECLARATIONS OF INTEREST**

Members to declare any disclosable pecuniary or non-pecuniary interests in connection with any item(s) on the agenda and state the nature of the interest.

**4. MINUTES (Pages 1 - 12)**

To approve the accuracy of the minutes of the meeting held on 26 February 2015.

**5. ADOPTION OF COMMUNITY REPRESENTATIVES / ARRANGEMENTS FOR VACANT POSTS**

**5 minutes will be allocated for this item**

Adoption of Community Representatives to the Committee for the new Municipal Year and arrangements for filling vacant posts.

**6. CONSTITUENCY MANAGER'S PROGRESS / BUDGET REPORT  
(Pages 13 - 24)**

**10 minutes will be allocated for this item / discussion**

**7. STAY SAFE, WARM AND WELL PROJECT EVALUATION -  
PRESENTATION / AWARD OF CERTIFICATES**

**15 minutes will be allocated for this item**

Presentation by Constituency Team / MFRS and Energy Project Plus.

**8. COMMUNITY FUND 2013-14 OUTCOMES**

**10 minutes will be allocated for this item**

Presentation on the impact of Community Fund grants.

**9. PUBLIC HEALTH GRANTS 2013-14 OUTCOMES**

**15 minutes will be allocated for this item**

Presentation on the impact of public health grants

**10. CONSTITUENCY COMMITTEE BUDGET 2015-16 (Pages 25 - 32)**

**10 minutes will be allocated for this item**

Report and recommendations as to the committee's budget allocation

**11. CONSTITUENCY COMMITTEE BUSINESS CASE (Pages 33 - 38)**

**10 minutes will be allocated for this item**

Report on the business case for developing the Constituency Committee

**12. COMMUNITY QUESTION TIME**

**45 minutes will be allocated for this item**

**13. ANY OTHER URGENT BUSINESS APPROVED BY THE CHAIR**

## CONSTITUENCY COMMITTEE - WIRRAL WEST

Thursday, 26 February 2015

Present: Councillor JE Green (Chair)

Councillors	J Hale	G Ellis
	T Anderson	M Patrick
	E Boulton	L Reecejones
	W Clements	Tony Smith
	D Elderton	M Sullivan

Community David Wade  
Representatives: John Smith

Apologies: Councillors P Brightmore G Watt  
M Hornby S Whittingham

Jackie Hall MBE  
Elise Wong

Twenty three members of the public were in attendance, with the percentage attendance by ward as follows:

- Greasby, Frankby and Irby 4.5%
- Hoylake and Meols 61%
- Pensby and Thingwall 4.5%
- Upton 17%
- West Kirby and Thurstaston 13%

### 24 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors P Brightmore, M Hornby, G Watt, S Whittingham and Community Representatives Jackie Hall MBE and Elise Wong.

### 25 MEMBERS' CODE OF CONDUCT - DECLARATIONS OF INTEREST

Members were asked to consider whether they had any disclosable pecuniary interests and/or any other relevant interest in connection with any items on the agenda and, if so, to declare them and state the nature of the interest.

Councillor L Reecejones declared a personal interest in item 7 – Wirral West Community Fund (see minute 30 post) in respect of Greasby, Frankby and Irby Ward by virtue of being a Trustee of the Local Carers Network.

26 **MINUTES**

**Resolved – That the minutes of the meeting held on 16 October 2014 be approved.**

27 **OPEN GOLF CHAMPIONSHIP**

Mr Mark Camborne, Senior Manager, Health, Safety and Resilience, gave a presentation in respect of the Open Golf Championship which was held in 2014.

He reported that 202,000 visitors had attended the event and provided some statistics from which he advised that over 94% of the visitors said they had enjoyed the event, 83% had advised they were likely to return to the Wirral and 92% thought that the public transport was very good. He reported that 944 jobs had been created and provided details of the roles undertaken. Mr Camborne reported upon the benefits to the community and informed Members that the financial benefit to the North West region of the last three Open Championships held at Royal Lytham, Royal Birkdale and Royal Liverpool was £400 million. The 2014 Men's Open at Hoylake was estimated to be worth £76 million.

Mr Camborne advised that agencies and communities had worked together to ensure the success of the event.

The Chair thanked the staff who had been involved in The Open and invited questions from members of the public.

A member of the public advised that he worked in the golf industry and endorsed the positivity of The Open. He believed there had been a missed opportunity in respect of the Women's Golf and thought this should be reciprocated.

Mr Camborne advised that there were a number of contributing factors affecting the Women's Open in 2012 at Hoylake which included the poor weather and the fact that the tournament was held in September, instead of August as was intended. This was as a result of the Olympics held in the summer of 2012. Being held in September meant that it was also in school term time and this therefore had a major impact on the crowd numbers.

The Strategic Director of Regeneration and Environment echoed the comments of Mr Camborne and advised that despite having learned a lot from the event, the points raised in respect of the Women's Open had been taken on board.

Another member of the public asked how many people had been interviewed to produce the percentages stated in the statistics.

Mr Camborne advised that about 2,500-3,000 people had been interviewed and the Strategic Director of Regeneration and Environment advised that the statistics had been produced by the University of Sheffield.

**Resolved – That Mr Camborne be thanked for his presentation.**

## 28 **UPDATE FROM COMMUNITY REPRESENTATIVES**

The Chair announced that Lynn Collier, Community Representative, had resigned and offered his thanks for her contribution to the Constituency Committee. He invited the Community Representatives in attendance to provide a brief update in relation to local issues.

### **Greasby, Frankby and Irby Ward**

John Smith advised that a major campaign against the fire station site being proposed to be sited in Greasby had resulted in it having been withdrawn.

He raised concerns regarding changes to the library service due to a number of activities held at Greasby Library which take place outside the new opening hours.

He referred to the consultation in respect of the Children's Centre and noted the importance of all community facilities working together.

The Chair referred to the knitwear that had been on display in trees in Greasby.

Mr Smith reported that a group had been formed who had been knitting for charitable purposes and that this had been displayed in trees in the area.

The Chair wished to pass on his thanks to the people involved.

### **West Kirby and Thurstaston Ward**

David Wade referred to the planters outside the Concourse in West Kirby and advised that these had been worked on by volunteers.

He referred to the youth club and the access being funded by the Council for the Duke of Edinburgh Award.

He advised that he had been involved in discussions about road safety and parking in West Kirby as part of the development of the town centre plan and that some good suggestions had been made from members of the public which he hoped would be incorporated. He referred to the barrier that had been erected across the end of the promenade which prevented vehicles from

entering, however, he advised that more flood defences were required in West Kirby.

**Resolved – That the comments be noted.**

## 29 **CONSTITUENCY MANAGER'S REPORT**

The Constituency Manager (Wirral West) presented her reported which provided an update on progress in relation to the activities being undertaken by the Wirral West constituency team and matters for noting in respect of local issues/consultations.

The Constituency Manager pointed out that Appendix 3 of the report provided an update on the status of actions raised by Committee Services as a result of previous Constituency Committee meetings.

### **Stay Safe, Warm and Well Project**

It was reported that the constituency team had worked with the Council's housing team, Merseyside Fire and Rescue Service, Age UK, Magenta Living and Energy Projects Plus on the Stay Safe, Warm and Well Project and that 21 groups had been visited with a total of nearly 300 winter warmth packs distributed. Members were also informed that 182 referrals had already been made to additional services as a result of the project.

The Constituency Manager advised that the outcomes of this work had yet to be fully assessed and the findings would be presented at an evaluation event on 20 March 2015.

**Resolved –**

**(1) That the work undertaken to deliver the Stay Safe, Warm and Well project be noted and that a full report on the outcomes be presented at a future meeting of this Committee.**

**(2) That any remaining funding from the project be used to sustain the project into 2015-16.**

### **Constituency Road Safety Budget 2014-15**

The Constituency Manager reported that further to its meeting in October 2014, the Committee resolved to fund a series of local schemes costing an estimated £68,850 and to use the remaining £8,900 and any slippage from the local schemes agreed for dropped kerbs in the constituency.

It was reported that any required statutory consultations had been taking place since the list of schemes had been approved by the Committee and

implementation of the schemes which had not been subject to statutory consultation, or which received no objections as a result of statutory consultation, were underway.

**Resolved - That the progress in relation to the implementation of the local road safety schemes approved by the Committee in October be noted and that a further report on progress be submitted to a future meeting of this Committee.**

### **Neighbourhood Working Business Case**

The Constituency Manager reported upon a proposed business case that would seek to establish whether there was significant scope for Constituency Committees to influence functions and budgets leading to more localised delivery of Council services. The proposed approach was set out within the report and reflected the need to undertake detailed analysis and consultation with stakeholders.

**Resolved – That the proposed approach to developing the business case be noted and that updates be submitted to future meetings of this Committee.**

### **Constituency Conference Proposal**

The Constituency Manager reported that it had been proposed that the constituency team co-ordinate a constituency conference and campaign in June 2015 to bring together the Constituency Committee, public service partners and the community, to gather views about how the constituency approach to involving local people in decision-making and influencing priorities could be further developed.

**Resolved - That the proposal for a constituency conference be supported.**

### **Local Issues/Consultations**

The Constituency Manager reported upon two local issues that had gone out to consultation which were the fire station consultation and the Burbo Bank Community Fund. She further advised that the link in respect of the Children's Centre consultation would be circulated in due course.

In response to questions from Members of the Committee, the Constituency Manager advised that about 70% of the £5,000 fund had been spent, the majority on leaflets and packs in respect of the Stay Safe, Warm and Well project, with a remainder of approximately £1,000. She also advised that liaison would take place with community centres in respect of constituency conferences.

The Chair encouraged people to take part in the various consultations.

Councillor L Reecejones declared a personal interest in this matter by virtue of being a Trustee of the Local Carers Network (minute 25 refers).

The Constituency Manager (Wirral West) gave a presentation in respect of the application and voting process which had been undertaken with regards to the Wirral West Community Fund since the last meeting of this Committee in October 2014.

The outcomes of the public vote and the Committee's subsequent recommendations regarding the allocation of funding to local projects were presented at the meeting.

The Chair gave thanks to those who had voted.

**Resolved – That the recommendations in relation to the funding allocation for local projects in each ward as set out in the Constituency Manager's presentation be approved, i.e:**

**Fund the following 6 Greasby, Frankby and Irby projects at a cost of £5,464.00 and reserve underspend to be accessed in future by local groups and/or for ward improvements:**

- **WWCF41 The Local Carers Network £1,000.00**
- **WWCF23 Greasby Community Association working with Blooming Greasby £2,080.00**
- **WWCF13 Greasby Allotment Holders and Gardeners Association (GAHGA) £966.00**
- **WWCF32 Greasby Community Association – Messenger £1,000.00**
- **WWCF15 Greasby Ladies Bowling Club £400.00**

**Fund the following 13 Hoylake and Meols projects at a cost of £14,579.45 utilising the £10,000 ward budget available for 2014-15 / underspend from 2013-14 and reserve remaining underspend to be accessed in future by local groups and/or for ward improvements:**

- **WWCF28 Friends of Hoylake and Meols in Bloom – Hoylake's Queens Park Gates Restoration £1,200.00**
- **WWCF29 Friends of Hoylake and Meols in Bloom – Parade Gardens Sensory Wall Restoration £2,360.00**
- **WWCF38 St Hildeburgh's Parish Church in Hoylake – Lunch Club £1,000.00**
- **WWCF27 St John the Baptist in Great Meols £825.00**
- **WWCF2 Hoylake Parade Community Centre £1,000.00**
- **WWCF5 The Festival of Firsts – Giant Queens £1,000.00**



- **WWCF39 St Hildeburgh's Parish Church in Hoylake – Drop-in £1,000.00**
- **WWCF3 The Festival of Firsts – Festi-Velo Bike Parade £1,000.00**
- **WWCF12 HAWK Bowling Club £1,950.00**
- **WWCF1 The Hoylake Marine Bowling Club £1,000.00**
- **WWCF7 KH2 Community Link Services CIC £744.45**
- **WW Hoylake Lifeboat Museum £500.00**
- **WWCF25 Hoylake Model Boat Club £1,000.00**

**Fund the following 8 Pensby and Thingwall projects at a cost of £7,347.50 and reserve underspend to be accessed in future by local groups and/or for ward improvements:**

- **WWCF17 Carers Get Together £788.40**
- **WWCF37 Pensby Library Friends Group – Purchase of books £1,000.00**
- **WWCF36 Pensby Library Friends Group – Seating and tables £987.10**
- **WWCF14 St Michael & All Angels Church £1,000.00**
- **WWCF6 Barnstondale Centre £1,000.00**
- **WWCF42 Pioneer People Wirral – Equipment and resources for the annual Pensby Summer Fair £1,000.00**
- **WWCF43 Pioneer People Wirral – Celebration event, community heroes £572.00**
- **WWCF44 Pioneer People Wirral – Bouncy castle for use at community events £1,000.00**

**Fund the following 4 Upton and Woodchurch projects at a cost of £4,000.00 and reserve underspend to be accessed in future by local groups and/or for ward improvements:**

- **WWCF26 Upton Regeneration £1,000.00**
- **WWCF4 Holy Cross Church, Woodchurch £1,000.00**
- **WWCF18 HYPE £1,000.00**
- **WWCF19 Upton Cricket Club £1,000.00**

**Fund the following 11 West Kirby and Thurstaston projects at a cost of £10,127.75 utilising the £10,000 ward budget available for 2014-15 / underspend from 2013-14 and reserve remaining underspend to be accessed in future by local groups and/or for ward improvements:**

- **WWCF20 West Kirby Christmas Lights £1,000.00**
- **WWCF9 Wirral Autistic Society – Barbeque site £912.00**
- **WWCF10 Wirral Autistic Society – Picnic site £930.75**
- **WWCF22 West Kirby Wasps FC £1,000.00**
- **WWCF11 Friends of Grange Hill £1,000.00**

- **WWCF33 1st West Kirby Scout Group – Improvements to outdoor space £985.00**
- **WWCF34 1st West Kirby Scout Group – Inter-generational IT project £900.00**
- **WWCF31 Wirral Play Council £1,000.00**
- **WWCF22 West Kirby Arts Centre £1,000.00**
- **WWCF16 West Kirby Ladies Bowling Club £1,000.00**
- **WWCF8 Wirral Community Orchestra £400.00**

### 31 **LOVE WIRRAL BUDGET**

The Constituency Manager (Wirral West) presented the recommendations in respect of the Constituency Committee's Love Wirral funding allocation for 2014-15.

It was reported that Wirral West had recently opened up an opportunity for local groups through the Community Fund to apply for funding on projects with criteria which broadly duplicated the aims of the Love Wirral campaign. It was therefore proposed that the £10,000 budget allocation was used to fund two constituency initiatives developed and delivered in partnership by the constituency team and other areas of the Council including the eco schools team and Parks and Countryside service. The proposed projects were The Wirral West Big Picnic Project and The Wirral West Special Places Project. The proposals for each project were outlined within the report.

**Resolved – That the Committee's Love Wirral budget be used to fund The Wirral West Big Picnic Project and The Wirral West Special Places Project.**

### 32 **WIRRAL WEST COMMUNITY QUESTION TIME**

The Chair invited questions from members of the public upon matters that were relevant to the Wirral West Constituency –

- A resident from Woodchurch requested a copy of the Constitution for this Committee. He also asked if there were any plans to stop Woodchurch Centre being developed on and referred to suggestions of a Wirral Youth Zone.
  - The Constituency Manager responded and advised that she had provided the local resident with Article 10 of the Constitution that relates to Constituency Committees.
  - Councillor T Smith, Cabinet Member for Children and Family Services confirmed that Exmouth Street had been offered as the site for the Wirral Youth hub by the Fire and Rescue Service. It was believed this was a prime location for the hub and was

accessible to all. He advised that this would be a £6m facility expected to open at the end of 2016 and would offer a wide range of activities for children aged 8-18 with a cost of 50p per visit. He reported that a planning application was scheduled to be submitted in March and that there would also be a stakeholder meeting shortly at which all would be welcome to find out more about the development.

The Chair thanked Councillor T Smith.

- A resident referred to the cost implications to develop a new site and questioned the need for a new building to be developed. She suggested an existing building could be used that would be more central to the whole of the Wirral.
  - In response Councillor Smith advised that ongoing discussions were taking place with Merseyside Travel and that it was felt the facility was in the best location.
- A resident asked whether Woodchurch Leisure Centre would be turned into a brown site.
  - The Strategic Director of Regeneration and Environment confirmed that it was a greenfield site and there were no plans for it to be developed.
- A resident referred to the flooding that had occurred in December 2014 in Meols, Hoylake and West Kirby and asked if there were any plans for barriers to be constructed to prevent flooding. He raised particular concern in respect of Coronation Gardens. He also referred to a barrier that had been erected.
  - The Strategic Director of Regeneration and Environment acknowledged that the flooding had impacted upon West Kirby and advised that those who were affected had been written to in order that they were made aware of the Repair and Renew Grant. He advised that flood protection schemes would hopefully be commenced in 2016 and that the barrier that had been erected was in order to prevent traffic. Councillor J Hale advised that he was due to attend a meeting in respect of flood protection and would express the interests of Wirral West constituents.
- A resident from Woodchurch raised concerns that Meadowside may close.
  - Councillor T Smith confirmed that Meadowside would not be closing.

- A resident asked about the position of the derelict toilets on Moreton Parade, Hoylake.
  - Councillor J Hale advised that the café owner had withdrawn his interest.
- A local resident asked if a sum of money would be put into the tennis courts and sunken gardens and expressed his wish for a memorial plaque to be erected for those who died in the Second World War.
  - The Strategic Director of Regeneration and Environment advised that he wasn't aware of this as it had been an offer made by the developer rather than a Section 106 agreement that was often imposed by the Council. Councillor G Ellis confirmed that a planning application had been opposed.
- A local resident asked when improvements would be made to the football pitch at Meols Parade Gardens following the successful application for funding from the monies allocated by the R&A for community projects.
  - In response, another local resident gave an update that some work had been undertaken at the site by Parks and the Constituency Manager agreed to look into it further.
- A local resident requested an update in respect of the golf resort.
  - The Strategic Director of Regeneration and Environment advised that negotiations in respect of the preferred development were underway and that subsequently recommendations would be made to Cabinet.
- A local resident referred to the problem of dog fouling and said that this seemed to be getting worse.
  - The Strategic Director of Regeneration and Environment advised that proposals had been accepted to increase activity regarding dog fouling. The Chair confirmed that the team of officers had been reduced last year but that extra staff had now been put back into the team.

### 33 **DATE OF NEXT MEETING**

The next meeting was scheduled for Thursday 2 July 2015 at Holy Cross Church Centre, Woodchurch.

The Chair concluded the meeting by noting that the date of the next meeting was in the new municipal year and therefore thanked the Constituency Manager and her team for their excellent work over the past 12 months. He also gave thanks to officers and community representatives and, on behalf of the Constituency Committee, thanked the members of public who were in attendance.

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## WIRRAL COUNCIL

### WIRRAL WEST CONSTITUENCY COMMITTEE

16<sup>TH</sup> JULY 2015

<b>SUBJECT:</b>	<b>CONSTITUENCY MANAGER'S PROGRESS REPORT</b>
<b>WARD/S AFFECTED:</b>	<b>WARDS WITHIN THE WIRRAL WEST CONSTITUENCY BOUNDARY</b> <ul style="list-style-type: none"><li>▪ <b>GREASBY, FRANKBY AND IRBY</b></li><li>▪ <b>HOYLAKE AND MEOLS</b></li><li>▪ <b>PENSBY AND THINGWALL</b></li><li>▪ <b>WEST KIRBY AND THURSTASTON</b></li><li>▪ <b>UPTON</b></li></ul>
<b>REPORT OF:</b>	<b>CONSTITUENCY MANAGER (WIRRAL WEST)</b>
<b>RESPONSIBLE PORTFOLIO HOLDER:</b>	<b>CABINET MEMBER – NEIGHBOURHOODS, HOUSING AND ENGAGEMENT</b>
<b>KEY DECISION?</b>	<b>NO</b>

#### 1.0 PURPOSE OF THIS REPORT

1.1 This report sets out:

- Progress in relation to the use of the Committee's budget to date;
- An update on progress in relation to other activities being undertaken by the Wirral West constituency team;
- Items for noting in respect of local issues / consultations.

1.2 The report also sets out the status of ongoing actions raised by Committee Services as a result of previous Constituency Committee meetings at **Appendix 2**. The Committee is asked to note that completed actions have been removed.

#### 2.0 CONSTITUENCY COMMITTEE BUDGET 2013-14 and 2014-15

2.1 **Table 1** overleaf provides a summary how the Constituency Committee's devolved budgets in the first two years of constituency working (2013-14 / 2014-15) have been allocated. Agenda items 5, 6 and 7 present the impact of the Committee's budget allocation in Year 1 (i.e. 2013-14) in respect of delivering improved outcomes for the communities of Wirral West.

2.2 **Tables 2 and 3** provide additional information relating to the Constituency Committee's core budget (i.e. the Wirral West Community Fund) broken down by ward.

2.3 Taking into account the information provided in Tables 1, 2 and 3, the Committee's overall budget position in relation to 2013-14 and 2014-15 is:

**Total Allocation: £277,750.00**

**Total Expenditure: £240,720.90 (87%)**

2.4 The Committee is asked to note that all remaining budget from Years 1 and 2 has been carried over to be used in line with the purpose for which it was allocated.

**Table 1 – Wirral West Constituency Committee: 'At a Glance' Budget Summary (Years 1 and 2)**

Year	Allocation	How has this budget been used?	Details of Expenditure
2013-14	<b>£50,000 core Constituency Committee budget</b>	<ul style="list-style-type: none"> <li>▪ <b>Wirral West Community Fund</b> grants of up to £1,000 (maximum of £10,000 per ward) to deliver quality of life improvements by the end of 2014 - <b>31 groups; 38 individual projects funded</b></li> <li>▪ Remainder allocated at the discretion of ward councillors on an ongoing basis</li> </ul>	<ul style="list-style-type: none"> <li>▪ £33,974.57 allocated in Community Fund grants</li> <li>▪ See 2.2 for detailed Community Fund budget expenditure by ward</li> </ul>
	<b>£50,000 Public Health Outcomes Fund</b>	<ul style="list-style-type: none"> <li>▪ <b>Wirral West Public Health Grants</b> of up to £3,000 for local groups (allocation based on a minimum of £5,000 per ward, taking into account evidence of need) – <b>18 projects funded</b></li> <li>▪ Underspend allocated to <b>Stay, Safe, Warm and Well Project</b> (Winter 2014)</li> </ul>	<ul style="list-style-type: none"> <li>▪ £44,366.43 allocated in Public Health grants</li> <li>▪ £3,423.00 spent to date on Stay, Safe, Warm and Well project</li> <li>▪ £2,407.00 remaining to continue Stay Safe, Warm and Well in 2015</li> </ul>
2014-15	<b>£50,000 core Constituency Committee budget</b>	<ul style="list-style-type: none"> <li>▪ <b>Wirral West Community Fund</b> grants of up to £1,000 (maximum of £10,000 per ward) for local groups to deliver quality of life improvements by the end of 2015 - <b>32 groups; 42 individual projects funded</b></li> <li>▪ Remainder allocated at the discretion of ward councillors on an ongoing basis</li> </ul>	<ul style="list-style-type: none"> <li>▪ £41,700.70 allocated in Community Fund grants</li> <li>▪ See 2.2 for detailed Community Fund budget expenditure by ward</li> </ul>
	<b>£40,000 Your Wirral Fund (Magenta Living)</b>	<ul style="list-style-type: none"> <li>▪ <b>Your Wirral</b> grants of up to £2,500 for local groups addressing Your Wirral Fund criteria – <b>24 Your Wirral projects funded</b></li> </ul>	<ul style="list-style-type: none"> <li>▪ £39,983.75 allocated in Your Wirral grants</li> </ul>
	<b>£10,000 Love Wirral budget</b>	<ul style="list-style-type: none"> <li>▪ £5,000 allocated to deliver the <b>Wirral West Big Picnic Project</b></li> <li>▪ £5,000 allocated for the delivery of a <b>Wirral West Special Places Project</b> from Autumn 2015</li> </ul>	<ul style="list-style-type: none"> <li>▪ £3,040.28 spent to date on Big Picnic, projected underspend of £1,959.72</li> </ul>
	<b>£77,750 Road Safety Budget</b>	<ul style="list-style-type: none"> <li>▪ <b>Local road safety schemes</b> approved in October 2014 (see Appendix 1 for progress)</li> <li>▪ Remainder (and any slippage from schemes agreed in October 2014) for <b>dropped kerb schemes</b></li> </ul>	<ul style="list-style-type: none"> <li>▪ £64,750 estimated expenditure on local schemes</li> <li>▪ £12,100 estimated remainder (including slippage) for dropped kerb schemes</li> </ul>



2.5 **Table 2** below sets out Community Fund expenditure in 2013-14 and 2014-15 and shows how the £20,000 available over the two year period for each ward (i.e. £10,000 per annum) has been spent. The Committee is asked to note that, as for all grant programmes, there is a risk of non-delivery of Community Fund projects for a number of reasons (e.g. unforeseen barriers and/or capacity issues) leading to the grant being returned or recouped. The constituency team has taken a flexible approach in terms of monitoring requirements to mitigate against projects failing to deliver e.g. extending deadlines where requested and approving variations in spend as long as these are in line with the original purpose of the grant request. The Community Fund budget position set out above will therefore be subject to change.

**Table 2 – Wirral West Community Fund by Ward**

		<b>Greasby, Frankby and Irby</b>	<b>Hoylake and Meols</b>	<b>Pensby and Thingwall</b>	<b>Upton</b>	<b>West Kirby and Thurstaston</b>
Amount allocated in Community Fund grants	Year 1 (2013-14)	£7,595.00	£3,016.00	£6,590.00	£6,850.57	£9,923.00
	Year 1 Grants returned	-	-	-	-	£737.33
	Year 2 (2014-15)	£5,646.00	£14,579.45	£7,347.50	£4,000.00	£10,127.75
	Year 2 Grants returned	-	£500.00	-	-	-
Additional expenditure at discretion of Ward Councillors (see <b>Table 3</b> )		-	£2,141.00	£6,062.50	£2,516.00	-
<b>Total Expenditure</b>		<b>£13,241.00</b>	<b>£19,236.45</b>	<b>£20,000.00</b>	<b>£13,366.57</b>	<b>£19,313.42</b>
<b>Current Budget Available</b>		<b>£6,759.00</b>	<b>£763.55</b>	<b>£0.00</b>	<b>£6,633.43</b>	<b>£686.58</b>

2.6 **Table 3** below sets out the additional Community Fund expenditure which has been authorised at the discretion of ward councillors in 2013-14 and 2014-15.

**Table 3 - Additional Community Fund expenditure at the discretion of Ward Councillors**

<b>Ward</b>	<b>Description</b>	<b>Amount</b>	<b>Total</b>
Hoylake and Meols	▪ Support for community shop	£1,500.00	£2,141.00
	▪ Support for street party road closure	£141.00	
	▪ Match funding for Queens Park Pavilion improvements	£500.00	
Pensby and Thingwall	▪ Support for annual family fair, Pensby (2014)	£500.00	£6,062.50
	▪ Pensby Road bollards	£458.45	
	▪ Funding for a range of improvements at Ridgewood Park in conjunction with the Parks and Countryside Service, including signage, security lighting and picnic benches	£5,104.15	
Upton	▪ Match funding for CCTV repairs, Woodchurch	£850.00	£2,516.00
	▪ Contribution to addressing environmental issues at Saughall Massie Lane / Upton By-pass and Overchurch	£1,544.00	
	▪ New signage for Ackers Road roundabout, now being maintained by Woodchurch High School	£112.00	

### 3.0 CONSTITUENCY TEAM ACTIVITIES

3.1 Over and above the implementation of the Constituency Committee's budget decisions and related projects, the Wirral West constituency team is involved in a range of activities to deliver outcomes for the constituency. Some examples are provided below:

Activity	Partners	Outcomes
Call Blockers Project	Stay Safe, Warm and Well community groups, engagement networks, Trading Standards	60 free call blocker devices have been issued / delivered over the last 3 months by the Constituency Engagement Officer. Positive feedback suggests that this has been welcomed by older residents in the area who are particularly affected by nuisance calls.
Wirral Life Expectancy Project	Churches and faith organisations, Public Health	Presentations have been delivered to church networks on the constituency working approach and the Constituency Manager has made a proactive contribution to developing a faith pledge which sets out how the churches will work with the wider community.
Constituency Conference Development	Community members and partners from a range of agencies	Support has been mobilised for an engagement campaign which builds on previous work and would take the form of a 3-day constituency conference / engagement campaign focused on the role of young people in social action (the Committee is asked to note that the timetable for this activity has slipped due to capacity issues).

3.2 The constituency team also works with ward councillors, resident groups and networks, Council services and partner agencies on an ongoing basis to respond to local issues.

### 4.0 CONSULTATIONS

#### 4.1 Fire Station Consultation Update

4.1.1 Further to previous updates to the Committee, the closure of West Kirby and Upton fire stations and the building of a new station on Saughall Massie Road has been approved by Merseyside Fire and Rescue Authority. The decision to merge Upton and West Kirby fire stations was taken at a Merseyside Fire and Rescue Authority meeting on 30th June following consideration of a report on the 12-week public consultation. The Fire and Rescue Authority agenda for 30th June including the report on this consultation can be found at <http://mfra.merseyfire.gov.uk/ieListDocuments.aspx?MIId=566&x=1>

### 5.0 CURRENT FUNDING OPPORTUNITIES

#### 5.1 Burbo Bank Community Fund

5.1.1 The Burbo Bank Extension Community Fund, an update on which was provided at the last Committee meeting, is now open for applications. Grants from £500 up to £25,000 are available, and details are at <http://www.grantscape.org.uk/bbecbf/>

5.1.2 There will be two application closing dates for the Burbo Bank Community Fund each year. The next two application rounds are detailed below. Late applications submitted after a closing date will be processed in the next round (i.e. approximately six months later).

- Closing date: 2 September 2015
- Decision by: Mid December 2015
- Closing date: 7 March 2016
- Decision by: Early June 2016

5.1.3 The Committee is asked to note that the Constituency Manager is Wirral's local authority representative on the Advisory Panel for the Fund.

## **6.0 RISKS**

6.1 A detailed risk assessment has been developed to support the constituency working approach.

## **7.0 OTHER OPTIONS CONSIDERED**

7.1 This report sets out activities undertaken in relation to actions agreed by the Committee, all of which have been progressed with due consideration to a range of options.

## **8.0 CONSULTATION**

8.1 Consultation is undertaken with the members of the Constituency Committee as to the development and operation of the Committee. Ongoing consultation with the local community as to issues for the area is a clear objective of the constituency working approach.

## **9.0 IMPLICATIONS FOR VOLUNTARY, COMMUNITY AND FAITH GROUPS**

9.1 The constituency working approach has positive implications for voluntary, community and faith groups in Wirral West.

## **10.0 RESOURCE IMPLICATIONS: FINANCIAL; IT; STAFFING; AND ASSETS**

10.1 The activities set out in this report are being delivered via existing resources and utilising the constituency budget as determined by the Committee.

## **11.0 LEGAL IMPLICATIONS**

11.1 There are no legal implications relating to the activities set out in this report.

## **12.0 EQUALITIES IMPLICATIONS**

12.1 An impact review relating to neighbourhood working can be found at the link below:  
<http://www.wirral.gov.uk/my-services/community-and-living/equality-diversity-cohesion/equality-impact-assessments/eias-2010/chief-executives>

### **13.0 CARBON REDUCTION IMPLICATIONS**

13.1 There are no direct carbon reduction implications relating to this report.

### **14.0 PLANNING AND COMMUNITY SAFETY IMPLICATIONS**

14.1 There are no direct planning and community safety implications relating to this report.

### **15.0 RECOMMENDATIONS**

15.1 The Committee is requested to note the progress and updates set out in the Constituency Manager's report.

### **16.0 REASON/S FOR RECOMMENDATION/S**

16.1 In order to ensure that actions requested by the Committee are being progressed as required.

#### **REPORT AUTHORS: Jane Morgan, Constituency Manager (Wirral West)**

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### **APPENDICES**

**Appendix 1: CONSTITUENCY ROAD SAFETY SCHEMES (progress as at July 2015)**

**Appendix 2: CONSTITUENCY COMMITTEE ACTIONS (from July 2014 onwards)**

### **REFERENCE MATERIAL**

None

### **SUBJECT HISTORY (last 3 years)**

<b>Meeting</b>	<b>Date</b>
<b>Wirral West Constituency Committee – Constituency Manager's Report</b>	<b>12<sup>th</sup> December 2013</b>
<b>Wirral West Constituency Committee – Constituency Manager's Report</b>	<b>6<sup>th</sup> March 2014</b>
<b>Wirral West Constituency Committee – Constituency Manager's Report</b>	<b>3<sup>rd</sup> July 2014</b>
<b>Wirral West Constituency Committee – Constituency Manager's Report</b>	<b>16<sup>th</sup> October 2014</b>
<b>Wirral West Constituency Committee – Constituency Manager's Report</b>	<b>26<sup>th</sup> February 2015</b>

## APPENDIX 1: STATUS OF ROAD SAFETY SCHEMES APPROVED IN OCTOBER 2014 (as at July 2015)

Location	Ward	Scheme	Estimated Cost	Responsible Officer	Status
Arrowe Road	Greasby, Frankby and Irby	Pavement parking TRO which will have added benefit of reducing speeding	£4,100	David Kirk	<ul style="list-style-type: none"> <li>▪ Consultation complete</li> <li>▪ Detailed design of TRO and draft legal Order in progress</li> </ul>
Glenwood Drive / Coombe Road	Greasby, Frankby and Irby	Introduction of parking restrictions at junction	£1,200	Paul Barton	<ul style="list-style-type: none"> <li>▪ Scheme not progressed due to significant objection</li> </ul>
Hillbark Road / Ferndale Avenue	Greasby, Frankby and Irby	Speed indicator device	£7,000	Carl Amos	<ul style="list-style-type: none"> <li>▪ Contract with supplier now signed</li> <li>▪ Signs in process of being ordered</li> <li>▪ Consultation underway with ward councillors as specific location</li> </ul>
Banks Road / Victoria Drive	Hoylake and Meols	Introduction of parking restrictions	£2,000	Paul Barton	<ul style="list-style-type: none"> <li>▪ Scheme referred by Highways Panel for review as part of work being undertaken to develop a town centre action plan for West Kirby (minute ref to be inserted)</li> </ul>
Birkenhead Road / Carlton Lane	Hoylake and Meols	Parking restrictions either side of Carlton Lane on Birkenhead Road	£1,200	Paul Barton	<ul style="list-style-type: none"> <li>▪ Consultation complete</li> <li>▪ Detailed design of TRO and draft legal Order in progress</li> </ul>
Elwyn Road / Guffits Rake and Elwyn Road / Newlyn Road	Hoylake and Meols	Parking restrictions at junctions (school times)	£1,200	Paul Barton	<ul style="list-style-type: none"> <li>▪ Consultation complete</li> <li>▪ Detailed design of TRO and draft legal Order in progress</li> </ul>
School Lane	Hoylake and Meols	Build out and carriageway markings	£10,000	Graham Roe	<ul style="list-style-type: none"> <li>▪ Detailed design complete</li> <li>▪ Scheme ready for advertisement / consultation</li> </ul>
Kentmere Drive	Pensby and Thingwall	Give Way marking to reduce risks of speeding traffic exiting Stanley school onto Kentmere Drive	£200	Lee Bailey	<ul style="list-style-type: none"> <li>▪ Scheme complete</li> </ul>
Kylemore Drive area	Pensby and	Introduction of 20mph speed limit	£3,200	Carl Amos /	<ul style="list-style-type: none"> <li>▪ Scheme complete</li> </ul>

Location	Ward	Scheme	Estimated Cost	Responsible Officer	Status
	Thingwall	on residential roads including Kylemore Drive but bounded by Irby Road and Pensby Road		Ian White / Lee Bailey	
Pensby Road (shops)	Pensby and Thingwall	Introduction of cycle stands	£350	Mandy Keenan	<ul style="list-style-type: none"> <li>Surveys in progress</li> </ul>
Ridgewood Drive area	Pensby and Thingwall	Introduction of 20mph speed limit on residential roads including Kylemore Drive but bounded by Irby Road and Pensby Road	£7,200	Carl Amos / Ian White / Lee Bailey	<ul style="list-style-type: none"> <li>Scheme issued to contractor</li> </ul>
New Hey Road, Woodchurch	Upton	Introduction of zebra crossing on existing flat topped road hump opposite St Michael and All Angels school	£14,000	Graham Roe	<ul style="list-style-type: none"> <li>Scheme to be issued to contractor</li> </ul>
Avalon School	West Kirby and Thurstaston	Introduction of parking restrictions	£3,000	Paul Barton	<ul style="list-style-type: none"> <li>Following objections, Highways Panel referred scheme back to officers for modifications (minute ref to be inserted)</li> </ul>
Frankby Road (near Hilbre School)	West Kirby and Thurstaston	Speed indicator device	£7,000	Paul Cropper / David Kirk	<ul style="list-style-type: none"> <li>Contract with supplier now signed</li> <li>Signs in process of being ordered</li> <li>Consultation underway with ward councillors as to specific location</li> </ul>
Saughall Massie Road, Newton	West Kirby and Thurstaston	Introduction of pavement parking TRO	£3,900	David Kirk	<ul style="list-style-type: none"> <li>Consultation complete</li> <li>Detailed design of TRO and draft legal Order in progress</li> </ul>
Whitfield Lane / Downham Road North	Pensby and Thingwall and Heswall (joint scheme with Wirral South)	Introduction of 20mph speed limit on residential roads adjacent to Heswall Primary School	£16,300 (estimated cost to Wirral West £3,300)	Carl Amos / Ian White / Lee Bailey	<ul style="list-style-type: none"> <li>Scheme issued to contractor</li> </ul>

## APPENDIX 2: CONSTITUENCY COMMITTEE ACTIONS (from July 2014 onwards)

Committee Action	Meeting (Minute Ref)	Deadline	Officer Assigned	Status
To consider the outcome of a review into parking in West Kirby and to consider the viability of a request from a member of the public to allow short term parking, where there are restrictions at present. A response to be provided to the questioner and to Members of the Wirral West Constituency Committee.	3 <sup>rd</sup> July 2014 (Minute Ref 8)	August 2014	David Rees	This was considered as part of the development of recommendations to the Committee as to the allocation of the constituency road safety budget and it was requested that this piece of work be considered as appropriate should resources become available. <b>Update: West Kirby Town Centre Action Plan now published at <a href="http://www.wirral.gov.uk/my-services/business/investment-strategy/investing-places/town-centres">http://www.wirral.gov.uk/my-services/business/investment-strategy/investing-places/town-centres</a> includes a series of proposals relating to parking</b>
That feedback is provided to the Constituency Committee in relation to various issues raised by the Committee's Community Representatives.	3rd July 2014 (Minute Ref 9)	August 2014	Jane Morgan	<p>Updates on ongoing issues raised in July 2014:</p> <p>Derelict toilet block on Hoylake Promenade. <b>Update: The Council is in the process of tendering the demolition for this and has requested service disconnections. The intention is to be on site first week in August with work complete within 3 weeks.</b></p> <p>Closure of West Kirby Fire Station. <b>Update: the latest position with regard to the Fire Station consultation is set out elsewhere in this report.</b></p> <p>West Kirby town centre parking. <b>Update: As mentioned above, West Kirby Town Centre Action Plan now published at <a href="http://www.wirral.gov.uk/my-services/business/investment-strategy/investing-places/town-centres">http://www.wirral.gov.uk/my-services/business/investment-strategy/investing-places/town-centres</a></b></p> <p>Council policy on Christmas lights. <b>Update: It is now the Council's intention to continue to pay the energy costs of Christmas lighting this year, groups will now be charged from 2016 onwards.</b></p>

Committee Action	Meeting (Minute Ref)	Deadline	Officer Assigned	Status
To liaise with Councillor Stuart Whittingham with regard to the suitability of a proposal from a member of the public to introduce a 20mph speed limit in parts of West Kirby.	3rd July 2014 (Minute Ref 10)	August 2014	David Rees	As part of the recommendations relating to the allocation of the Committee's road safety budget in October 2014, officers were requested to note in respect of ongoing monitoring of road safety issues and the proposal was again been discussed as part of the development of a town centre action plan for West Kirby. <b>Update: The West Kirby Town Centre Action Plan has now been published at <a href="http://www.wirral.gov.uk/my-services/business/investment-strategy/investing-places/town-centres">http://www.wirral.gov.uk/my-services/business/investment-strategy/investing-places/town-centres</a></b>
That, in noting the priorities identified by local people, the Committee requests that these should be taken into account in respect of the work being undertaken by the Council and Executive to develop proposals for the further devolution of budgets, functions and responsibilities to the Constituency Committees. The Committee further requests that the Constituency Manager prepare a report for the next meeting of the Committee on how these proposals are progressing with a view to producing a business case.	3rd July 2014 (Minute Ref 7)	Before 6 October 2014	Jane Morgan	<b>Update: see agenda item relating to the business case</b>



<b>Committee Action</b>	<b>Meeting (Minute Ref)</b>	<b>Deadline</b>	<b>Officer Assigned</b>	<b>Status</b>
Wirral West Big Picnic Project and Wirral West Special Places Project to be funded by Love Wirral budget	26 <sup>th</sup> February 2015	No deadline set	Jane Morgan	<b>Update: Key milestones met in relation to Big Picnic project; planning underway for Special Places project; projects will be delivered within budget</b>
Circulate link in respect of the Children's Centre consultation	26 <sup>th</sup> February 2015	No deadline set	Jane Morgan	<b>Update: action complete, link circulated by Constituency Engagement Officer following constituency meeting</b>
Liaise with community centres in respect of constituency conference	26 <sup>th</sup> February 2015	No deadline set	Jane Morgan	<b>Update: constituency conference in development, community centres will be used as venues for constituency-wide conference / campaign</b>
Submit updates to future committees in respect of developing the business case for neighbourhood working	26 <sup>th</sup> February 2015	No deadline set	Jane Morgan	<b>Update: see agenda item relating to the business case</b>
Report to future Committee on progress in respect of timescales and which local road safety schemes have been implemented	26 <sup>th</sup> February 2015	No deadline set	Jane Morgan	<b>Update: see Appendix 1 to this report</b>
Report to next Committee on the outcomes of the Stay Safe, Warm and Well Project – remaining funding to be used for the next financial year	26 <sup>th</sup> February 2015	No deadline set	Jane Morgan	<b>Update: see agenda item relating to Stay Safe, Warm and Well</b>

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## WIRRAL COUNCIL

### WIRRAL WEST CONSTITUENCY COMMITTEE

16<sup>TH</sup> JULY 2015

<b>SUBJECT:</b>	<b>CONSTITUENCY COMMITTEE BUDGET 2015-16</b>
<b>WARD/S AFFECTED:</b>	<b>WARDS WITHIN THE WIRRAL WEST CONSTITUENCY BOUNDARY</b> <ul style="list-style-type: none"><li>▪ <b>GREASBY, FRANKBY AND IRBY</b></li><li>▪ <b>HOYLAKE AND MEOLS</b></li><li>▪ <b>PENSBY AND THINGWALL</b></li><li>▪ <b>WEST KIRBY AND THURSTASTON</b></li><li>▪ <b>UPTON</b></li></ul>
<b>REPORT OF:</b>	<b>CONSTITUENCY MANAGER (WIRRAL WEST)</b>
<b>RESPONSIBLE PORTFOLIO HOLDER:</b>	<b>CABINET MEMBER – NEIGHBOURHOODS, HOUSING AND ENGAGEMENT</b>
<b>KEY DECISION?</b>	<b>NO</b>

#### 1.0 PURPOSE OF THIS REPORT

1.1 This report sets out recommendations in relation to taking forward the Committee's budget allocation for 2015-16, i.e.:

- £15,000 for tackling anti-social behaviour;
- £40,000 Your Wirral Fund;
- £50,000 core Constituency Committee budget;
- £10,000 environmental budget.

1.2 The Committee is also asked to note that, for 2015-16, the Constituency Manager has been allocated an operational budget of £5,000 to be used to support core constituency engagement activities and for general expenditure.

#### 2.0 ANTI-SOCIAL BEHAVIOUR BUDGET

2.1 The Council's budget, as agreed on 24<sup>th</sup> February 2015, made provision for dedicated funding for the Constituency Committees to tackle anti-social behaviour as follows:

"In support of the Constituency Committee process and to engage the Committees in tackling ASB in their areas, it is proposed to make available a fund of £60,000 to be split equally amongst the 4 Constituency Committees. The ASB team would work with the Constituency Committees and produce action plans to tackle ASB in their area. Constituency Committees will be offered a menu of ASB prevention and

intervention activities to enable them to choose what they feel would benefit their areas. Some examples on this menu are – youth alcohol testing programmes, additional youth provision, sports development workers, enhanced household security campaigns, and increased CCTV camera provision.”

2.2 Data provided by the Community Safety team shows that for the period 1st April 2014 to 31st March 2015:

#### *Anti-social behaviour*

- There was a 2% decrease from 2013-14 in respect of anti-social behaviour incidents reported to Merseyside Police in Wirral West (compared to a 7% decrease overall in Wirral) – there were 35 fewer reported ASB incidents in 2014-15 (1,905 incidents) compared with 2013-14 (1,940 incidents);
- Woodchurch was the constituency hotspot for ASB with incidents peaking on Thursdays and Sundays (between 7pm and 11pm) but with a high frequency of ASB most days; incidents were higher during July, September and October. 57% of the incidents reported in Woodchurch during this period were youth related, and just under 10% were alcohol related;
- The latest data available (for 20/5/15 to 17/6/15) also identifies Woodchurch as the constituency hotspot for ASB.

#### *Criminal damage*

- There was an 7% increase from 2013-14 in criminal damage (crimes recorded by Merseyside Police) in Wirral West (compared to an 8.5% increase overall in Wirral);
- Woodchurch was the constituency hotspot for criminal damage, with incidents peaking on Wednesdays, followed by Tuesdays, Thursdays and Sundays (peak times 6pm to 11pm).

#### *Secondary fires*

- There was a 25% reduction in secondary fires (Merseyside Fire and Rescue data) in Wirral West – 30 fewer incidents in 2014-15 (88) compared with 2013-14 (118);
- Arrowe Country Park was the constituency hotspot for secondary fires and Woodchurch was a warmspot; peak days and times for incidents were Saturdays, Sundays and Thursdays (6pm to 7pm and 12am-2am) with incidents highest in the months of April and September.

2.3 It is proposed that, as with the Committee’s road safety allocation for 2014-15, a panel is established on the basis of one member per ward to explore the data, consider any additional local issues, and consider possible actions and interventions in more detail. It is further proposed that, taking into account that there are seasonal challenges in respect of ASB and the need to expedite decisions quickly, authority is

delegated to the Panel to take decisions as to this budget in conjunction with the Chair.

#### 2.4 Recommendations:

- That the Committee establishes an ASB Panel (with representation from one member per ward, to be determined by the Committee) to make recommendations about the use of the Committee's budget;
- That the ASB Panel is supported by the Constituency Manager and attended by the Head of Corporate and Community Safety and partners as appropriate, including Merseyside Police;
- That the Committee delegates decision-making in respect of this budget to the ASB Panel in conjunction with the Chair of the Committee given the need to expedite decisions quickly taking into account seasonal factors;
- That a report on progress and expenditure to date is considered by the Committee when it next meets in October.

### 3.0 YOUR WIRRAL FUND

3.1 Your Wirral is a small grants programme which was established in 2007 as a result of the Value Added Tax (VAT) return generated by the housing stock transfer from Wirral Council to Wirral Partnership Homes, now Magenta Living. Wirral Council and Magenta Living agreed in 2014 that the Your Wirral Fund should be administered via the Constituency Committees given their role.

3.2 Magenta Living has now indicated that 2014-15 will be the final year of the Your Wirral Fund. The allocation to the Constituency Committee for 2015-16 is again £40,000, based on the number of Magenta Living housing units in the area.

3.3 The Committee is asked to note that £50,000 has again been ringfenced for Wirral wide projects (i.e. projects that will be delivered in two or more of the constituency areas).

3.4 Grants will be made available to voluntary and community sector (not for profit) groups and to be eligible for funding, applications must fit within one or more of the seven Your Wirral themes, i.e.:

- Creating an attractive and safe environment;
- Contributing to community economic regeneration;
- Preventing crime or reducing the fear of crime;
- Providing employment and training for local people;
- Benefiting local people who face discrimination;
- Improving community facilities;
- Engaging communities to improve quality of life.

3.5 In respect of the grant programme being administered via the constituencies, a series of terms and conditions were put in place by Magenta Living as follows:

- All applications for funding must fit within the 7 themes but constituencies may prioritise a particular theme;
- The same application form, as approved by Magenta Living, is to be used across all constituencies;
- The same process for quality assuring and assessing applications, as approved by Magenta Living, is to be used across all four constituencies;
- Recommendations as to which applications should receive funding in each constituency will be made by a Your Wirral constituency panel, with representation from Magenta Living;
- Constituency Committees may determine the make-up of the Your Wirral constituency panel;
- Constituency staff will advertise arrange payments and monitor projects;
- All materials must display the Your Wirral, Magenta Living and Wirral Council logos;
- The funding allocation for each constituency is proportionate to the amount of housing units in the constituency;
- Individual grants must not exceed £2,500;
- The activity must take place within the boundaries of Wirral.

3.6 At its meeting in July 2014, the Constituency Committee agreed that one councillor from each ward would be nominated to the Wirral West Your Wirral Panel, that applications would be welcome in respect of all seven Your Wirral themes and that the Chair of the Committee (or deputy) would represent the Wirral West Constituency Committee on the separate panel established to make recommendations as to the allocation of Wirral wide Your Wirral grants. Given the successful implementation of this process in 2014-15, which led to the Your Wirral Fund for Wirral West being allocated in its entirety to a range of local projects, it is proposed that this is again followed for 2015-16 and the Fund is opened for applications following this meeting of the Committee.

3.7 Members of the Committee may wish to note that the membership of the Wirral West Your Wirral Panel was as follows:

- Greasby, Frankby and Irby Ward – Cllr Clements
- Hoylake and Meols Ward – Cllr Hale
- Pensby and Thingwall Ward – Cllr Reecejones
- Upton Ward – Cllr Whittingham
- West Kirby and Thurstaston Ward – Cllr Green

Cllr Green has also participated in the Wirral-wide Your Wirral Panel as Chair of the Committee.

3.8 Recommendations:

- That the process for allocating the Your Wirral Fund is the same as adopted in 2014-15, i.e. that a Wirral West Your Wirral Panel is established comprising one councillor per ward, that applications are welcomed in respect of all seven Your Wirral themes, and that the Chair (or deputy) represents Wirral West on the Wirral-wide Panel;

- That the Your Wirral Fund is opened for applications on Monday 20<sup>th</sup> July with a closing date of Monday 14<sup>th</sup> September and that the Wirral West Your Wirral Panel meets subsequently to review these applications;
- That the Committee considers the recommendations of the Wirral West Your Wirral Panel in relation to which applications should be funded at its meeting in October.

#### **4.0 CORE BUDGET**

4.1 The Constituency Committee core budget of £50,000 in Years 1 and 2 has been allocated on the basis of £10,000 per ward through the Community Fund grants programme and at the discretion of ward councillors for local improvements. A detailed summary of this expenditure is set out in as part of agenda item 4. The Committee is asked to consider whether this approach is to be again adopted in 2015-16, i.e. an allocation of £10,000 per ward with an opportunity for local groups to bid in for funding.

4.2 Given the grant opportunities currently available to Wirral West groups, as detailed elsewhere (i.e. Your Wirral and the Burbo Bank Community Fund), it is proposed that the Constituency Committee defer the timetable for the Community Fund to take this into account (subject to the Committee's approval as to the continuation of the general approach set out in 4.1). This will enable groups to target their grant applications as effectively as possible working with the ongoing support of the constituency team. It is also proposed that a review of the process for allocating the Community Fund is undertaken to further develop the involvement of local communities in the decision-making process.

4.3 Recommendations:

- That the Committee agrees to continue with the broad framework now established in respect of the Community Fund, i.e. £10,000 per ward with an opportunity for local groups to bid for funding (and any remaining monies to be allocated at the discretion of ward councillors);
- That, in line with the Committee's aspiration of continuous improvement, the Constituency Manager and Constituency Engagement Officer review the process for allocating the Community Fund to further develop the involvement of local communities in the decision-making process;
- That the Committee is provided with an update on process and timescale for allocating the Community Fund when it next meets in October.

#### **5.0 ENVIRONMENTAL BUDGET**

5.1 At its meeting on 24<sup>th</sup> February 2015 Council allocated £40,000 to support communities to help clean up their neighbourhoods. The Constituency Manager has been advised that this funding may be used for any activity which encourages waste prevention, increases recycling and/or encourages behaviour change (such as reducing littering).

5.2 It is proposed that residents and community stakeholders are provided with an opportunity to identify particular locations or issues in the constituency which might benefit from the use of this funding and that these, along with options for expenditure, are considered by the Committee when it meets in October.

5.3 Recommendations:

- That the constituency team undertakes consultation with residents and community stakeholders to identify locations or issues in the constituency which might benefit from the use of this funding and that this information is presented to the Committee in October alongside possible options for expenditure.

## **6.0 RISKS**

6.1 A detailed risk assessment has been developed to support the constituency working approach.

## **7.0 OTHER OPTIONS CONSIDERED**

7.1 This report sets out recommendations relating to the use of the Committee's budget, all of which have been progressed with due consideration to a range of options.

## **8.0 CONSULTATION**

8.1 Consultation is undertaken with the members of the Constituency Committee as to the development and operation of the Committee. Ongoing consultation with the local community as to issues for the area is a clear objective of the constituency working approach.

## **9.0 IMPLICATIONS FOR VOLUNTARY, COMMUNITY AND FAITH GROUPS**

9.1 The constituency working approach has positive implications for voluntary, community and faith groups in Wirral West.

## **10.0 RESOURCE IMPLICATIONS: FINANCIAL; IT; STAFFING; AND ASSETS**

10.1 The activities set out in this report will be delivered via existing resources and utilising the constituency budget as determined by the Committee.

## **11.0 LEGAL IMPLICATIONS**

11.1 There are no legal implications relating to the activities set out in this report.

## **12.0 EQUALITIES IMPLICATIONS**

12.1 An impact review relating to neighbourhood working can be found at the link below:

<http://www.wirral.gov.uk/my-services/community-and-living/equality-diversity-cohesion/equality-impact-assessments/eias-2010/chief-executives>

## **13.0 CARBON REDUCTION IMPLICATIONS**

13.1 There are no direct carbon reduction implications relating to this report.



## **14.0 PLANNING AND COMMUNITY SAFETY IMPLICATIONS**

14.1 There are no direct planning and community safety implications relating to this report.

## **15.0 RECOMMENDATIONS**

15.1 The Committee is requested to agree the following recommendations as set out in the main body of the report:

In relation to the Committee's anti-social behaviour budget (£15,000):

- That the Committee establishes an ASB Panel (with representation from one member per ward, to be determined by the Committee) to make recommendations about the use of the Committee's budget;
- That the ASB Panel is supported by the Constituency Manager and attended by the Head of Corporate and Community Safety and partners as appropriate, including Merseyside Police;
- That the Committee delegates decision-making in respect of this budget to the ASB Panel in conjunction with the Chair of the Committee given the need to expedite decisions quickly taking into account seasonal factors;
- That a report on progress and expenditure to date is considered by the Committee when it next meets in October.

In relation to the Committee's Your Wirral Fund allocation (£40,000):

- That the process for allocating the Your Wirral Fund is the same as adopted in 2014-15, i.e. that a Wirral West Your Wirral Panel is established comprising one councillor per ward, that applications are welcomed in respect of all seven Your Wirral themes, and that the Chair (or deputy) represents Wirral West on the Wirral-wide Panel;
- That the Your Wirral Fund is opened for applications on Monday 20<sup>th</sup> July with a closing date of Monday 14<sup>th</sup> September and that the Wirral West Your Wirral Panel meets subsequently to review these applications;
- That the Committee considers the recommendations of the Wirral West Your Wirral Panel in relation to which applications should be funded at its meeting in October.

In relation to the Committee's core budget (£50,000):

- That the Committee agrees to continue with the broad framework now established in respect of the Community Fund, i.e. £10,000 per ward with an opportunity for local groups to bid for funding (and any remaining monies to be allocated at the discretion of ward councillors);

- That, in line with the Committee's aspiration of continuous improvement, the Constituency Manager and Constituency Engagement Officer review the process for allocating the Community Fund to further develop the involvement of local communities in the decision-making process;
- That the Committee is provided with an update on process and timescale for allocating the Community Fund when it next meets in October.

In relation to the Committee's environmental budget (£10,000):

- That the constituency team undertakes consultation with residents and community stakeholders to identify locations or issues in the constituency which might benefit from the use of this funding and that this information is presented to the Committee in October alongside possible options for expenditure.

## 16.0 REASON/S FOR RECOMMENDATION/S

16.1 In order to provide a framework for the Committee's use of the budgets allocated to it in 2015-16.

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## APPENDICES

None

## REFERENCE MATERIAL

None

## SUBJECT HISTORY (last 3 years)

Meeting	Date
Wirral West Constituency Committee – Constituency Committee Budget 2014-15	3 <sup>rd</sup> July 2014
Wirral West Constituency Committee – Your Wirral Report	3 <sup>rd</sup> July 2014
Budget Council	24 <sup>th</sup> February 2015

## WIRRAL COUNCIL

### WIRRAL WEST CONSTITUENCY COMMITTEE

16<sup>TH</sup> JULY 2015

<b>SUBJECT:</b>	<b>CONSTITUENCY COMMITTEE BUSINESS CASE</b>
<b>WARD/S AFFECTED:</b>	<b>WARDS WITHIN THE WIRRAL WEST CONSTITUENCY BOUNDARY</b> <ul style="list-style-type: none"><li>▪ <b>GREASBY, FRANKBY AND IRBY</b></li><li>▪ <b>HOYLAKE AND MEOLS</b></li><li>▪ <b>PENSBY AND THINGWALL</b></li><li>▪ <b>WEST KIRBY AND THURSTASTON</b></li><li>▪ <b>UPTON</b></li></ul>
<b>REPORT OF:</b>	<b>CONSTITUENCY MANAGER (WIRRAL WEST)</b>
<b>RESPONSIBLE PORTFOLIO HOLDER:</b>	<b>CABINET MEMBER – NEIGHBOURHOODS, HOUSING AND ENGAGEMENT</b>
<b>KEY DECISION?</b>	<b>NO</b>

#### 1.0 BACKGROUND

- 1.1 The paper at **Appendix 1** has been produced by the Constituency Manager in respect of developing a business case as previously requested by the Committee.
- 1.2 The Committee is asked to note that this paper is now being considered by the Council's Strategic Leadership Team in respect of its approach to developing the constituency working model.
- 1.3 A further update on this work will be reported to the next meeting of the Committee in October 2015.

#### 2.0 RISKS

- 2.1 A detailed risk assessment has been developed to support the constituency working approach.

#### 3.0 OTHER OPTIONS CONSIDERED

- 3.1 Appendix 1 gives due consideration to a range of options for the development of constituency working.

#### 4.0 CONSULTATION

- 4.1 Consultation is undertaken with the members of the Constituency Committee as to the development and operation of the Committee.

## **5.0 IMPLICATIONS FOR VOLUNTARY, COMMUNITY AND FAITH GROUPS**

5.1 The constituency working approach has positive implications for voluntary, community and faith groups in Wirral West.

## **6.0 RESOURCE IMPLICATIONS: FINANCIAL; IT; STAFFING; AND ASSETS**

6.1 Appendix 1 makes reference to the need to fully understand resource implications in respect of taking forward constituency working.

## **7.0 LEGAL IMPLICATIONS**

7.1 Appendix 1 makes reference to the need to fully understand resource implications in respect of taking forward constituency working.

## **8.0 EQUALITIES IMPLICATIONS**

8.1 An impact review relating to neighbourhood working can be found at the link below:

<http://www.wirral.gov.uk/my-services/community-and-living/equality-diversity-cohesion/equality-impact-assessments/eias-2010/chief-executives>

## **9.0 CARBON REDUCTION IMPLICATIONS**

9.1 There are no direct carbon reduction implications relating to this report.

## **10.0 PLANNING AND COMMUNITY SAFETY IMPLICATIONS**

10.1 There are no direct planning and community safety implications relating to this report.

## **11.0 RECOMMENDATIONS**

11.1 The Committee is requested to note the progress made in respect of developing a business case and that this work is continuing.

## **12.0 REASON/S FOR RECOMMENDATION/S**

12.1 In order to ensure that the business case requested by the Committee is being progressed as required.

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## **APPENDICES**

**Appendix 1: BUSINESS CASE**

## **REFERENCE MATERIAL**

None

**SUBJECT HISTORY (last 3 years)**

<b>Meeting</b>	<b>Date</b>
<b>Wirral West Constituency Committee – Constituency Manager’s Report</b>	<b>3<sup>rd</sup> July 2014</b>
<b>Wirral West Constituency Committee – Constituency Manager’s Report</b>	<b>16<sup>th</sup> October 2014</b>
<b>Wirral West Constituency Committee – Constituency Manager’s Report</b>	<b>26<sup>th</sup> February 2015</b>

## **APPENDIX 1**

### **WIRRAL WEST CONSTITUENCY COMMITTEE BUSINESS CASE**

#### **1. Introduction**

The Wirral West Constituency Committee has requested that the Constituency Manager present a report which explores how the Council's constituency working arrangements have been implemented to date in Wirral West alongside a business case to further develop the scope of the Committee in respect of influencing and decision-making on matters relating to the constituency.

A proposed approach for the Constituency Manager to undertake this work was set out in a report to the Wirral West Constituency Committee in February 2015 and has involved:

- Reviewing the work undertaken by the Constituency Committee since it was established and current practice elsewhere in respect of area-based working;
- Ongoing discussions with SLT members, service leads and Constituency Manager peers in a variety of forums.

Since the establishment of constituency working in 2013, the focus for the Constituency Manager has been to work with the Constituency Committee and other stakeholders to:

- Deliver demonstrable outcomes for local residents which add value to existing services or improve responsiveness across organisational barriers;
- Encourage behaviour change and early intervention approaches;
- Promote resident involvement and social action in the context of the public sector's changing relationship with communities.

A review of constituency working to date, and the use of the Constituency Committee's budget, suggests that there is a robust foundation on which to build future activity and that constituency working should be one of the key building blocks for the Council's future strategy. Successes in Wirral West include:

- Developing effective small grant programmes for the constituency, which sustain valuable community-led activity whilst engaging a wider cohort of interested stakeholders through participatory budgeting – feedback from this exercise suggests that there is significant scope to further involve residents in decision-making and social action and to work with community groups to develop a more sophisticated approach to commissioning outcomes;
- Multi-agency projects delivering targeted engagement in the constituency area (e.g. increasing winter resilience for vulnerable groups, building networks of local assets).

A number of success factors have been evident where things have worked well. These success factors include:

- Clear and timely decision-making by the Committee, with an appropriate degree of flexibility for the Constituency Manager to deliver / implement decisions and ongoing support from Committee members;
- Community networks, partners and other stakeholders being effectively mobilised to participate in constituency projects with a common purpose;
- A high level of maturity in the working relationships between community groups and Council services in respect of improving local area (e.g. Friends of Parks groups).

There is also clear evidence of value for money where things have worked well (i.e. a relatively small input resulting in a high degree of impact), which should provide the benchmark for the further development of constituency working.

However, it should also be recognised that there are a number of barriers to success which include:

- Mixed messages being communicated to community stakeholders (e.g. constituency team messages differing from messages given by services or partners);
- Lack of prior consultation about initiatives which reference the Constituency Committee leading to limited planning time and low buy in from Committee members.

## 2. Business Case

The business case for developing the role of the Constituency Committee falls into three broad elements:

**Element 1: Use of devolved budgets** to deliver improved outcomes for local people set out in a Constituency Plan, with a focus on increasing the role played by communities in delivering these outcomes.

Each of the four Constituency Committees can now provide examples of commissioning or the delivery of targeted projects using devolved budgets which have been successfully developed to address constituency needs, e.g. the Stay, Safe, Warm and Well initiative in Wirral West.

For 2015-16, each of the four Constituency Committees has again been allocated a £50,000 'core budget' as well as £15,000 to tackle anti-social behaviour and £10,000 for local environmental projects, e.g. community clean ups. This represents 0.1% of the Council's overall projected expenditure in 2015-16. As indicated in Section 3 above, the use of these of 2015-16 budgets will be most successful when Council services are able to respond quickly to Committee decisions and where partner and community support is mobilised in support.

It is recognised that at its core this option will be about ensuring that the Council's diminishing resources are used to effectively to improve outcomes, building on the assets available in local areas. The role of the Constituency Committee and constituency team in understanding and interpreting local needs and mapping local assets provides a strong foundation for moving this forward.

Consultation undertaken with Wirral West residents in 2013 and 2014 suggests that there are a number of service areas which matter overwhelmingly to local people and that they would like to influence more, notably Streetscene, libraries and parks and open spaces. The Constituency Committee is ideally placed to mobilise the community to work with the Council on increased devolution in respect of these and other agendas.

### **Element 2: Devolving aspects of decision-making where this affects the constituency area**

A number of local authority areas have devolved decisions to Area Committees where this solely affects the area, e.g. some aspects of planning or approving sale or lease of land or buildings within their area.

The devolution of decision-making to the Constituency Committee is the least developed aspect of the constituency working model to date. Based on examples from elsewhere, there is scope for area-based decisions to be devolved to the Constituency Committee where it is appropriate.

**Element 3: Influencing the day-to-day delivery of services at the neighbourhood level** to solve problems and target resources as effectively as possible.

Members of the Committee work with the constituency team on a day-to-day basis to address service issues and barriers and/or to identify local priorities for Council programmes of activity such as dog fouling campaigns.

In respect of further developing the Wirral West Constituency Committee's role in targeting the delivery of services, a key driver will be the consolidation of joined up working on a locality basis through the planned constituency service hubs. This will allow for ward councillors to work increasingly collaboratively with constituency teams to deliver solutions with staff and community members.

### **3. Conclusion**

It is important to recognise that this paper takes as its starting point the development of the role of the Wirral West Constituency Committee but that successful implementation requires a clear set of agreed objectives for constituency working supported by organisational change and the consolidation of the public sector commitment to constituency working.

Within this context, the business case will therefore be further developed based on:

- Mapping financial, service and other **data and intelligence**;
- Identifying what **resources** will be required, noting that this may mean realigning existing (diminishing) resources than identifying additional resources and that this may differ from constituency area to constituency area;
- Giving consideration to any changes which might be required in respect of **governance arrangements** for the Constituency Committee;
- Promoting **community involvement**.